

**CITIZENS' REVIEW BOARD ON POLICE PRACTICES
MINUTES OF THE MEETING**

Tuesday, August 28, 2012

City Heights/Weingart Branch Library
2nd floor Community Room (elevator in back of library)
3795 Fairmont Avenue
San Diego, CA 92105

Members Present:

Sandra Arkin	Jim Hurl	Pauline Theodore	William Yee
William Beck	James Kaese, Chair	Alexis Torrey	
Benetta Buell-Wilson	Jason Kaplan	Lisa Sorce	
Joe Craver	Yuki Marsden, 1st Vice Chair	Nancy Vaughn	
Jim Herrera	Lucy Pearson	Anthony Wagner	
Godwin Higa	Barbara Penn	Martin Workman	

Members Excused:

Harry Bonnell	Robin Kaufman	Anthony Wagner
David Brown	Ken Martone	

Staff Present:

Danell Scarborough, Executive Director, CRB
Denise Sandoval, Executive Secretary, Administration Department/CRB
Karen Li, Deputy City Attorney, City Attorney's Office
David Ramirez, Executive Assistant Chief, San Diego Police Department
Jorge Duran, Lieutenant, Internal Affairs, San Diego Police Department
Bernie Colon, Lieutenant, Internal Affairs, San Diego Police Department
Roberto Casillas, Sgt./Detective, Internal Affairs, San Diego Police Department
Richard Metz, Detective, Internal Affairs, San Diego Police Department

- I. CALL TO ORDER: Chair Jim Kaese called the meeting to order at 6:30 p.m.
- II. PURPOSE OF THE CITIZENS' REVIEW BOARD ON POLICE PRACTICES
- III. MINUTES APPROVAL: CRB Open Meeting Minutes of July 24, 2012 – minutes were approved by unanimous consent.
- IV. NON-AGENDA PUBLIC COMMENT: none
- V. BOARD MEMBER ANNOUNCEMENTS/COMMENTS
 - A. Training Reports – none
 - B. NACOLE Conference Update - none
- VI. COMMITTEE REPORTS (DISCUSSION/ACTION)
 - A. Policy Committee – Benetta Buell-Wilson – Meeting on Sept. 14th at the Allied Gardens Rec. to discuss pending issues.
 - B. Training Committee – Lucy Pearson – Training schedule has been postponed due to important

agenda items. We will resume our trainings in November 2012. We do have several speakers lined up and welcome suggestions for March, April, and May of 2013.

- C. Outreach Committee – Nancy Vaughn – Draft of new CRB Brochure was handed out. Please e-mail suggestions to Nancy Vaughn.
- D. Recruitment & Retention Committee – Yuki Marsden – Noted that Prospective Members are in attendance. They will be formally introduced at next CRB Open Session meeting.
- E. Red Binder Review – Alexis Torrey – Thanked Board for all suggestions. 1st phase is just a comparison between old and revised document. 2nd Phase will address any proposed changes.
- F. By-Laws Review – Nancy Vaughn – A handout describing how current bylaws would be separated into three separate documents (trifurcation) was distributed.

Motion made by Nancy Vaughn to approve the process of the Trifurcation, to lay the framework, not to change the bylaws, but to section out the bylaws into 3 sections. 2nd by Sandra Arkin. Vote taken, **motion passed** (Agree: 14, Disagree 0, Abstain 2)

VII. OLD BUSINESS

A. Issues and Possible Actions from CRB Special Meeting of May 5, 2012

1. Special Meeting Topic – Actions to Address “Process”

- a). Clarification of the correspondence between the complainant and the CRB was requested.
- b). Discussion of a possible new committee for rules and regulations
- c). Suggestion of having a Parliamentarian on the Board.

VIII. NEW BUSINESS

A. Meeting Date and Time Survey Results - (handout)

Motion made by Alexis Torrey to change the Closed Session meeting start time to 5 p.m. to 7 p.m. and leave the Open/Closed Session the way it is 4 p.m. – 8 p.m. 2nd by Sandra Arkin. Discussion consisted of the majority willing to make the change as majority voted on survey. Vote taken, **motion passed** (Agree 13, Disagree 3, Abstain 0)

The next closed session meeting will begin at 5p.m.

- B. Non-reappointment process and authority – presented by Danell Scarborough
 - This board is a Mayoral Appointment process
 - Article 4 of the Bylaws deals with recruitment, selection process and reappointment or non reappointment of board members.
 - It is within the Mayor’s authority to appoint or not reappoint a member on an annual basis.

Public comment on the agenda item: Jude Litzenberger – expressed her views of the reappointment process.

C. Procedure for future discussion of Mayor’s Grand Jury Response

Motion made by Alexis Torrey to take a vote to determine if the board should discuss the Mayor’s response to the Grand Jury report. Motion retracted and new Motion proposed.

Motion made by Alexis Torrey to take a vote to not discuss the Mayor’s response to the Grand Jury report. 2nd by Sandra Arkin. Vote taken, motion passed (Agree 11, Disagree 5, Abstain 0)

IX. CHAIR’S REPORT – Jim Kaese

A. “Date Assigned to IA” will now be added to Case Report Shell

Motion made by Benetta Buell-Wilson to recommend to Internal Affairs that the zip code be included on the

report shell of where the incident happened. 2nd by Sandra Arkin.

Public comment on agenda item: Zip Codes are now 9 digits long.

William Beck called the question. Motion passed. Vote taken, motion passed (Agree 9, Disagree 7, Abstain 0). Recommendation will be made to Internal Affairs.

B. The Chair plans regular attendance at community meetings around San Diego

C. The Chair is planning to meet with Mayoral candidates to discuss CRB

X. EXECUTIVE DIRECTOR'S REPORT – Danell Scarborough - None

XI. DISCUSSION/ACTION ITEMS (Note: This Agenda category shall be phased out in the near future as it is redundant and already covered by “Old Business” and “New Business” categories.

XII. ADJOURN

**** Materials Provided:**

- I. Minutes from CRB Open Meeting of July 24, 2012
- II. Meeting Date and Time Survey Results